

Retirement Participation Election Form for Faculty and Administrative Professional

Faculty and Administrative Professional employees must select one of the following retirement plan options within **30 days** of their date of hire, or the date identified by HRS. Contributions to the selected plan will be retroactive to the date of hire/eligibility; therefore you can expect to see a larger contribution initially to collect these past contributions. Review the *Faculty and Administrative Professional Retirement Plan Information Sheet*, the *Plan Comparison Chart*, and other available materials when determining your plan selection.

Indicate your irrevocable participation election below (you may select only one plan). If no election is made within **30 days** of hire, or the date identified by HRS, the default retirement plan is the WSURP, and retroactive contributions will be collected from your date of hire/eligibility. The default investment plan will be a LifeCycle account with TIAA-CREF.

Please mark one of the following boxes identifying your selection:

- The Washington State University Retirement Plan (WSURP)ⁱ**
- A Defined Contribution Plan available to Faculty and Administrative Professional employees.

To activate a TIAA-CREF retirement account, choose investment options, and designate beneficiaries, you need to go to www.tiaa-cref.org/wsu. The access code needed to activate your online enrollment is **WA0537**. For assistance with enrollment call (800) 842-2888. If you do not enroll online, your default investment plan will be a LifeCycle account.

- The Teachers Retirement System (TRS) Plan 3***
- A hybrid Defined Contribution/Defined Benefit Plan available to Faculty Members

- The Public Employees Retirement System (PERS) Plan 3***
- A hybrid Defined Contribution/Defined Benefit Plan available to Administrative Professionals

*If selecting TRS 3 or PERS 3, in addition to completing this form, you also need to complete the enclosed **DRS Higher Education Employees Plan 3 Investment Program Form** (form B). If the DRS form is not completed, the default contribution rate will be 5% and the default investment option will be the Retirement Strategy Fund.

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| Print Name | Date | Social Security Number ⁱⁱ |
| Signature | Department | Campus Phone |

ⁱ It is unlawful for WSU to deny to any individual any right, benefit, or privilege provided by law because the individual refuses to disclose his or her social security number except in very limited circumstances. WSU requests the voluntary disclosure of your social security number on this form. If provided, WSU will use your social security number for only the following purposes: To correctly identify you for benefit enrollment.

Return Completed Form To:
WSU Pullman Human Resource Services
French Administration Bldg, Room 139
Pullman, WA 99164-1014
Phone - 509-335-4521 Fax – 509-335-1259 hrs@wsu.edu